

**MINUTES**  
**SCHOOL BOARD, DISTRICT #2342**  
**WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER**  
**July 17, 2019**

Meeting called to order at 7:02 am by Sabolik. Members present per roll call: Christenson, Ulrich, Sabolik, Strunk and Grosz. Members Absent: Nessman and Beuckens. Administration present: Hogie, Foslien, Powers, Amundson, Knutson, McNamara and Moerke. Administration Absent: Prasch

Visitors: Ali Weigand, Nicole Hanson, Kelly Smith, and Chris Ray

Motion by Strunk seconded by Ulrich, to modify the agenda according to agenda addendum. MCU

Motion by Strunk, seconded by Grosz, to approve the minutes of the regular school board meeting held on June 19, 2019. MCU

Motion by Strunk, seconded by Ulrich, to approve the payment of claims in the amount of \$725,058.45. MCU

Committee/Curricular/Activities Reports - Mr. Sabolik reported that the Public Engagement committee met recently and is working on a flyer with important dates and phone numbers to be mailed out to district residents. This will be done in place of mailing a calendar to residents.

Technology Coordinator: (Kevin McNamara) – Mr. McNamara reported that grades K-2 will be using different devices this year. K-1 will be using Ipad Mini's which have a 4 year warranty on them and 2nd grade will be using chromebook's, 11th & 12th grade since devices couldn't be replaced a extended 1yr warranty as been purchased to cover those devices. Mr. McNamara has worked on a solution to make Adobe Suite accessible on the cloud. Each building will have 4 smartboards replaced this summer with smart panels. Smart panels last approximately 40,000 hours/5-8 yrs. Each year going forward 4 boards will be replaced at each building. Computers have been replaced in the industrial tech lab. Mr. McNamara reported that 2 security camers are being replaced in parking lot and high school hallway with 8 megapixel cameras. The old tv's in the commons area are being replaced with 70" flat screens. Programs will be rolling over to the new school year soon. Pete Amundson, Natalie Prasch, and Melissa Anderson cleaned out the old science room at North. This room will be used for a STEAM lab for class rooms to use. Mr. McNamara reported that he is waiting to hear on the Category II erate funding while Category I has already been approved. Mr. McNamara thanked Stacey Desmet for all the hard work that she has put in to bring devices up to date such as staff, student computers and dealing with office staff problems when they arise.

Community Education: (Naomi Moerke) – Ms. Moerke reported summer rec is winding down, ball programs are done, swim lessons from Fergus Falls YMCA, Football Camp started this week. Little Knights Wrestling and AARP in Hoffman are next week and Knights Volleyball Camp will be July 30&31. Summer care is continually having 16-18 children each day. Please check out the community ed Facebook page for pictures of the fun activities they are experiencing. We have secured dates for upcoming AARP Defensive Driving course for September and November. Ms. Moerke reported that we are in the finishing stages of the afterschool care and Wrap Around brochures. These will be sent out via Constant Contact, Facebook, Website and direct mailing to census list.

Activities Director: (Jacob Foslien) – None

Buildings & Grounds Director: (Pete Amundson) – Mr. Amundson reported that work is continuing with the heat pump project. Concrete at North was laid yesterday and South they are working on a few small electrical repairs. The flashing lights at the school crossing will need to be replaced and two new lights would run about \$3,000.

Elementary School Principal: (Natalie Prasch) – None

Secondary School Principal: (Susan Knutson) – Ms. Knutson reported that she met with Tina Lindquist and will be working this year to put procedures into place for things that happen in the first 30 seconds of a situation. Nate Wood will be taking over ACT testing from Kevin McNamara. Ms. Knutson reported that she and Jake will be doing some training on the camera system on how to monitor and look up images on the camera to free up Kevin and Stacy's time. Ms. Kreft and Ms. Schei are working on a mentor program for new teachers. They are putting together information to hand out to new staff members on who to contact for different situations. They are also working on a 3-year plan and an annual timeline of events. There are still some issues with course scheduling

due to the vacancy of a high school math teacher. Ms. Knutson commented that Mr. Johnson and WCA students left for Africa yesterday.

Business Manager: (Diane Powers) - Ms. Powers reported that we are receiving Title I funds of \$160,174.01 down \$23,653.25 from last year and Title II funds of \$20,525.29 down \$10,704.03 from last year. Ms. Powers commented that Ms. Weigand has all orders placed and are coming in on schedule and thanked Ali for all the hard work she has done on getting orders done. She also thanked Ali for the leg work on a billing error with Palmer Bus Services which resulted in a refund to the District for \$14,097.48. Ms. Powers mentioned that the auditors will be here the week of September 30th.

Superintendent: (Dale Hogie) -. Mr. Hogie thanked the staff and board members for the welcoming greeting to the district. He mentioned that he has visited all towns in the district except Wendell but will be doing that in the near future. Mr. Hogie mentioned that he has also been to both elementary buildings since arriving in the district. Mr. Hogie mentioned that Mr. Sabolk met with him and discussed the work that had been completed so far by School Perceptions and UNESCO and he will begin to review these items in the next week. Mr. Hogie also wanted to thank Ali for the work done on the Palmer Bus Billing.

Motion by Strunk, seconded by Ulrich to approve the hiring of Amanda Bostrom as .3FTE ECFE Teacher and Hannah Vazquez(Doty) as a 5th grade teacher, approve the lane change request from Ben Johnson from BA Step 5 to MA Step 6 and accept the following gifts: \$700 from Grant County Lions for 1 ramp/shipping for handicap accessible swing set at Secondary; Lang's Plumbing & Htg., Darin Olson Deliveries for \$200 each for the fishing league; City of Hoffman- \$300 for summer rec ball equipment, \$700 community education, \$1,000 summer rec; Bruce Nelson Jr. Appliance Service Co. \$250 for marching band for Erhard parade and Douglas Area Trail Association of \$500 for youth supplies.

1. Second Reading of the following policies:
  - a. Policy #413 & Form - Harassment and Violence
  - b. Policy #414 & Form- Mandated Reporting
  - c. Policy #506 & Form - Student Discipline
  - d. Policy #515 - Protection and Privacy of Pupil Records

New Business:

1. Motion by Grosz, seconded by Strunk to approve the resolution for the sale of \$900,000 General Obligation Facilities Maintenance Bonds, Series 2019A. Roll Call vote Yes - 5 No- 0 MCU
2. Motion by Ulrich, seconded by Strunk to approve the solicitation of bids for dairy products for the 2019-2020 school year. MCU
3. Motion by Ulrich, seconded by Grosz to approve Lakes Country Service Cooperative Membership Agreement FY 2020 of \$3,775.50. MCU
4. Motion by Strunk, seconded by Ulrich to approve the Long Term Facilities Maintenance 10 Year Expenditure Plan. MCU
5. Motion by Ulrich, seconded by Christenson to approve the tentative Master Agreement with the Education Association for July 1, 2019, through June 30, 2021. MCU
6. Motion by Ulrich, seconded by Grosz to accept the propane bid from Anderson Oil for \$0.95 per gallon for 2019-2020 school year. MCU
7. Motion by Ulrich, seconded by Grosz to approve the consulting invoice from Chuck Cheney for \$1,948.00 for services rendered during the superintendent search. MCU
8. Motion by Grosz, seconded by Strunk to approve the expenditure of \$2,000 to the Grant County paper for publication of District mailing to residents containing a broad range of District information and key dates for FY20. MCU
9. Motion by Ulrich, seconded by Christenson to authorize Jake Foslien and Dale Hogie to open and accept bids for the sale of District-owned wrestling mat that best serves the interest of the District. MCU

First Reading of the following policies:

- a. Policy #807 - Health & Safety
- b. Policy #707 - Transportation of Public School Students
- c. Policy #708 - Transportation of Non-Public School Students
- d. Policy #709 - Student Transportation Safety Policy
- e. Policy #709 Form - Notifications

Other

1. A discussion was had regarding the MSBA follow-up service provided through the District's Superintendent Search Agreement. Mr. Hogie thought it would be in the best interest of the board to have Sandy Gundlach from MSBA come sometime in August or September to meet with the board. Ms. Hanson will send out information to board members on dates available.

Motion by Strunk, seconded by Christenson, to adjourn. MCU

Sara Strunk - Treasurer