

MINUTES
SCHOOL BOARD, DISTRICT #2342
WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER
September 18, 2019

Meeting called to order at 6:30 pm by Sabolik. Members present per roll call: Christenson, Nessman, Bueckens, Sabolik, Strunk, Ulrich, and Grosz. Members Absent: None. Administration present: Hogie, Foslien, McNamara, Prasch, Knutson, Amundson, and Moerke. Administration Absent: Powers

Visitors: Nicole Hanson, Chris Ray, Mareen Biss, Eric Sawatzke

Motion by Christenson, seconded by Bueckens to modify the agenda including items on Agenda Addendum. MCU

Motion by Nessman, seconded by Strunk, to approve the minutes of the regular school board meeting held on August 21, 2019. MCU

Motion by Nessman seconded by Strunk, to approve the payment of claims in the amount of \$896,401.32.

Committee/Curricular/Activities Reports -

Mr. Sawazke gave an update on the greenhouse. Original greenhouse was up and running but took wind damage last summer and was taken down. Mr. Sawazke has been contacted by the Grant County Food Shelf in regards to the greenhouse because they are in need of fresh produce and want better opportunities for students and want to help with the greenhouse project. Mr. Sawazke is working with Lions Club for an \$100k matching grant to build a new greenhouse. A new more advanced greenhouse can range between \$300-\$350K. Mr. Sawazke will be applying for additional grants along with asking community members and business for pledges. Also, Students that traveled to South Africa for 15 days this past summer presented information on their trip. They were able to visit schools and learn about agricultural practices and culture. They talked about the pasteurization process which is 2 years behind us in dairy and much lower quality with the pasteurization process is also much slower. They were able to sit in classes at the school and were able to tag along with students for the day. Girls were able to play netball and boys rugby with the students. There are ag classes done after school and they have a dairy parlor at the school. (Mr. Sawatzke said he will not. Most schools are boarding schools.

Technology Coordinator: (Kevin McNamara) – Mr. McNamara reported new SMART boards are working great and blending nicely into instruction. New TV's in SS Commons are helping push announcements during the school day. New elementary student devices seem to be a good fit for instruction so far. New para Chromebooks are working well and will be very effective devices once trained. Mr. McNamara also reported there are 2 online curriculum issues we have just about settled with Elementary Math and Secondary Spanish. Finishing touches on added data lines to the football press box are in the works and E-Rate category two is approved for funding. As always Stacy is an incredible asset to our district. She continues to keep student devices running, online accounts working and making sure we have everything we need for learning to happen.

Community Education: (Naomi Moerke) – Ms. Moerke reported upcoming AARP classes in Hoffman and Elbow Lake and the Fall Brochure will be coming out at the end of the week. ECFE Play and Learn will be starting soon and this year Gearing up for Kindergarten will be changed to November and April instead of monthly due to low attendance last year. The North after school care has been running 20+ students daily. Hailey Hansen was hired to assist the program after school on Monday, Tuesday, and Thursdays; and Shianne Stull will cover Wednesday and Friday's. South afterschool has had approximately 3 students attending each day. Before school has 1 at North and 0 at South.

Activities Director: (Jacob Foslien) – Mr. Foslien reported there were some technical issues with the school website that interfered with sports registrations. Working on a plan with Mindy to clear up database issues. The State High School League website is a mess currently and hard to find information be patient if you need to visit their website. Shawn McGee will be spreading the Agrilime on the fields as soon as the ground dries up. The wrestling pads and floor mats have arrived and he will be working with Brandon Gruchow on installation. Brandon Gruchow mentioned that the mats need to cure and that takes about 21 days. Wall pads will be installed soon and then working on the floor which will take about a month or two. Homecoming week is 7-11th and voting for homecoming court was done online this year.

Buildings & Grounds Director: (Pete Amundson) – Mr. Amundson reported on the heat pump project. All the equipment is installed but are still working on some issues such as flow and communications. For the auditorium

he is still looking at some options such as a spray in liner in the air return to fix the water issues. Also, Mr. Amundson is looking at ways to do a better job with recycling. We are in contact with Coca-Cola to see if we can get recycling containers to recycle plastic bottles and cans.

Elementary School Principal: (Natalie Prasch) - Ms. Prasch reported that the school year is off to a wonderful start. Early Entrance conferences were very well attended by our families. Over 95% of families attended with their children. We would like to that the Knights Football Team for coming on our first day and playing with our students. Every student got a “high five” to start their first day. Second grade had a great field trip to Country Blossoms - check out the pictures on Facebook. Ms. Prasch also commented that she would like to thank the entire elementary staff for making the start of the 2019-2020 school year a great one for our students.

Secondary School Principal: (Susan Knutson) – Ms. Knutson reported the CTE programs are alive and doing well. We have three students participating in the EMT Flip classroom. Instructor Ben Johnson reports that the delivery method is going well. There are thirteen students participating in the First Responder program and we have increased our welding program to two sections. Six WCA students have started their rotation experiences for the Health Field Sciences Course. Our Visual art courses are partnering with Jackie and Steve Henning and Thorson Memorial Library to teach the art of storytelling through video to our students. Jackie and Steve are coming on Tuesdays and Thursdays for nine weeks to teach students in various media arts including Creative Cloud and Premier Pro Editing with an end goal of video stories that will be showcased at a public event. Advisor groups will be using Jostens The Harbor TV, a free character development program to address real life teen topics. Each episode includes short, engaging videos along with student-led conversations guides.

Business Manager: (Diane Powers) - Mr. Hogie reported that is a breakdown of the community service fund. ECFE has a deficit balance of \$28,000 and school readiness of a deficit of \$9300. There is an agenda item to transfer from general fund to transfer \$30,000 to ECFE and \$15,000 School Readiness to bring accounts up to a positive balance. The summary levy document shows last year levy \$2,211,790 dollars (funds used for this school year) is going up for next tax period to \$2,451,117 a 10.82% increase from last year.

Superintendent: (Dale Hogie) -. Mr. Hogie reported several members of the WCA Safety Committee were available to meet on September 10th. Our purpose was to re engage the committee and continue the work that was accomplished or initiated last year. Mr. Hogie reported he and Pete meet with Kevin Thueringer, Unesco Director of Architecture, on September 20th. The purpose of the meeting will be to provide feedback on my cost projections for new construction. We will also discuss what information Unesco used for upgrade projections at the building in Barrett. I still recommend solicitation of quotes for architects and construction managers. I think Unesco engages with the professionals that provide the most reliable and cost effective option for the District. Principals, department directors, and I have reviewed the Springstead job descriptions and made some updates. Each job description begins with a relatively general statement that may include “complex professional work” , “difficult professional work”, “intermediate administrative work”, “intermediate skilled administrative support”, “administrative support”, “difficult skilled technical work”, “intermediate skilled trades”, “difficult skilled trades”, or “intermediate manual work”. There has been a question about the subjective statements. I confirmed with Diane that the statements were provided by Springsted based upon the specific tasks of the various jobs. Since the general statements were written by Springsted, I presume they are accustomed to using the language in their Pay Equity process. The preliminary levy to be approved today is for taxes payable in 2020. Diane and I suggest approving the “Maximum” because there may be adjustments to (local and state) that cause an increase or decrease between now and December 31, 2019. By levying the “Maximum” rather than a dollar amount, the Board has an option to increase the levy. If a dollar amount is stated in the preliminary levy, the Board can decrease that amount prior to December 31st but it cannot increase the amount. The Programs and Facilities committee met on September 11th. In addition to great comments made at the meeting, a couple of the community members emailed some additional thoughts and potential community questions.

Motion by Ulrich seconded by Grosz to approve the following general consent items: Set Truth-in-Taxation hearing for December 4th at 6:30 pm, consider and take action on certifying the 2020 levy at the “maximum” levy, approve the following lane changes: Britta Allen BA+10 to BA+20, Kari Bentrup BA to BA+20, Kaye Buck BA to BA+10, Maggie Dahl MA to MA+10, Amy Johnson MA to MA+10, Amy Linn MA to MA+10, Kathleen Moore BA to BA+10, April Richards BA+10 to MA, Kathy Sommers MA+10 to MA+20 and Amy Swenson BA to BA+10. MCU

Motion by Beuckens, seconded by Christenson to approve the following unfinished business (MCU):

1. Final reading of the following policies:
 - a) Policy #710 - Extracurricular Transportation

- b) Policy #711 - Videotaping on School Buses
- c) Policy #712 - Video Surveillance Other Than on Buses
- d) Policy #713 - Student Activity Accounting
- e) Policy #714 - Fund Balance
- f) Policy #902 - Use of School Facilities and Equipment

New Business:

Motion by Beuckens, seconded by Grosz to approve the Resolution Accepting Donations. Roll Call vote - Yes: 7
No: 0.

Motion by Grosz, seconded by Beuckens to consider and approve the job descriptions created by Springstead and modified by WCA Staff. MCU

Motion by Grosz, seconded by Christenson to consider approve the solicitation of quotes for architectural and construction management services. MCU

Motion by Nessman, seconded by Beuckens to approve the transfer of \$30,000 to ECFE and \$15,000 to the school readiness fund as of 06/30/19. MCU

Motion by Beuckens, seconded by Christenson to affirm assurance of compliance for the district and authorize submission of the document to MDE. MCU

Motion by Nessman, seconded by Strunk to set board meeting date to continue discussions on facility options on September 25th at 6:30 pm. MCU

Motion by Strunk, seconded by Nessman to amend the board meeting date to continue discussion on facility option to October 2nd at 5:30 pm. MCU

First Reading of the following policies:

- a.) Policy #427 - Workload Limits for Certain Special Education Teachers
- b.) Policy #801 & Form - Equal Access to Facilities of Secondary Schools
- c.) Policy #802 - Disposition of Obsolete Equipment & Material
- d.) Policy #805 - Waste Reduction & Recycling
- e.) Policy #901 - Community Education

Motion by Nessman, seconded Christenson to adjourn. MCU

Michelle Nessman – Clerk/Treasurer