

**COMMITTEE MEETING MINUTES
SCHOOL BOARD, DISTRICT #2342
WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER
September 5, 2018**

Meeting called to order at 6:34 p.m. by Ulrich. Members present: Biss, Christenson, Sabolik, Ulrich, Beuckens, Nessman, and Strunk. Members Absent: None. Administration present: Schmidt, Powers, Vincent, Prasch, and Moerke. Administration absent: Nibbe, Foslien, and McNamara

Visitors present: Mr. Zdrazil, Mr. Van Kempen and Darin Grosz

Motion by Biss, seconded by Christenson, to modify the agenda. MCU

Ms. Nessman reported on the Public Engagement Committee. She presented a outline of the responsibilities of the superintendent, Ms. Kreft and the board members.

General Consent Items

- 1) Ms. Schmidt reported that enrollment on 09/5/18 was 769 that is up from 746 from last year. We have 13 bus routes this year. The district currently has 3 vehicles; Activity Bus, 2012 Chevy Impala, and 2009 Chevy Suburban.
- 2) Ms. Prasch provided the board with WCA's MCA Data for 2017-2018 school year and the first PLC early out will be September 19th with dismissal at 1:30 pm.
- 3) Mr. Schmidt reported that we are working on implementing the Crisis Plan of Run, Hide, and Fight.
- 4) Ms. Moerke reported we currently have 4 children signed up for wraparound this number should go up. It was also discussed that a survey should be sent out to families in the Hoffman Kensington area regarding wraparound at South.
- 5) Mr. Schmidt reported that the District's Facebook page is up and running and will seeking approval at the board meeting.
- 6) Mr. Schmidt reported that he is finalizng the contract for an employee that requested a return to work agreement.
- 7) Mr. Schmidt reported that we are looking into policies regarding the use of therapy dogs in school. Mr. VanKampen has requested the use of Clyde as a therapy dog for the secondary building. Mr. VanKampen will move forward upon approval with training.
- 8) Mr. Schmidt reported that we will need to set dates for the Truth-in-Taxation hearing date, possible dates are December 5th with December 12th as alternative.
- 9) Mr. Schmidt reported the levy informational meetings are scheduled for September. He also presented information on chain of command for the board members, there is a Steering Committee meeting scheduled for September 10th and the levy flyer will be going in the mail. Mr. Schmidt asked the board if there should be any changes to the levy presentation for the community members.
- 10) Mr. Schmidt reported that we received a proposal from Springsted for updated job descriptions and Comparable worth points for approx. \$9,700.
- 11) Mr. Schmidt reported that he was approached by Mr. Ulrich regarding having WCA students participate in the Community Clean up day in Elbow Lake.
- 12) Mr. Schmidt reported that we have applied for a \$65,000 safety grant which would be used for door sensors, walkie talkies and a booster for the emergency communication system.

- 13) Mr. Schmidt shared a flyer with the board on chain of command procedures.
- 14) Second reading of the following policies:
 - a. Policy #410 - Family & Medical Leave Act
 - b. Policy #413 - Harassment & Violence
 - c. Policy #413 Form - Harassment & Violence Form
 - d. Policy #414 - Mandatory Reporting of Child Neglect or Physical, or Sexual Abuse
 - e. Policy # 415 - Mandatory Reporting of Maltreatment of Vulnerable Adults
 - f. Policy #427 - Work Load Limits for Certain Special Education Teachers
- 15) Mr. VanKempen reported that he has been approached by Stuart Wagenius from Chicago Botanical Gardens but he lives by Kensington in the summers and studies Purple Cone Flowers on nearby prairies. He would like to use the environmental learning center to experiment with Purple Cone Flowers.
- 16) Mr. Schmidt reported a closed meeting has been set for September 19th for mid-term superintendent evaluation summary.
- 17) Mr. Schmidt reported that the sink hole at south has been fixed and gravel parking has been added where sinkhole was and encouraged staff to start using the extra parking.

Motion by Biss, seconded by Christenson, to adjourn. MCU.

Michelle Nessman