

MINUTES
SCHOOL BOARD, DISTRICT #2342
WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER
March 21, 2018

Meeting called to order at 6:332pm by Ulrich. Members present per roll call: Christenson, Ulrich, Strunk, and Sabolik. Members Absent: Beuckens, Biss, and Nessman. Administration present: Schmidt, Prasch, Foslien, Powers, Vincent, Moore and McNamara. Administration Absent: Nibbe.

Visitors: Chris Ray

Motion by Sabolik, seconded by Christenson, to adopt the agenda as presented. MCU

Motion by Christenson, seconded by Strunk, to approve the minutes of the regular school board meeting held on February 21, 2018, and the committee meeting held on March 7, 2018. MCU

Motion by Sabolik, seconded by Christenson, to approve the payment of claims in the amount of \$333,825.95. MCU

Mr. Schmidt reported that the Program and Facilities Committee held a meeting on February 26 and discussed the programs that have been added and improvements to facilities and talked about several upgrades that will be needed in the future.

Technology Coordinator: (Kevin McNamara) – Mr. McNamara reported that students are entering the testing season, we have 3 students that are taking the CLEP testing which allows them to receive 4 college credits. WCA is a National Certified CLEP testing center. Mr. McNamara has requested through capital outlay the purchase additional access points for WIFI capabilities for the gym, playground, baseball fields, Agricultural areas. Looking at purchasing additional battery backups for the school, currently if the power was to go out we would only have 10-15 minutes before we would lose phone and internet service. He reported that we currently have an accidental damage protection policy that covers student computers. Currently we are looking at a return on investment of approx. 20%. Coverage covers broken keys on keyboards, broken screens and we are able to ship in and back with no cost to the district. Mr. McNamara is currently looking for solutions for televising the school board meetings. Runestone can only handle video that is 720p and our camera's are higher quality and are not compatible. Also, with the Armor radio system 1/3 of the building has no signal. If there was an emergency areas like the kitchen, highschool hallways would not be covered by EMS. This currently has zero impact on the day to day operations of the school but would affect the EMS personnel.

Community Education: (Jon Moore) – Mr. Moore presented the E2Go program that we are utilizing for our adult continuing education. Providing this service is free to the district but benefits are community. We are on schedule to go live April 1st for E2Go and rschools Community Education webpage. Fall Preschool registration opens April 1st and we hope to have all of summer rec classes ready at that time also.

Activities Director: (Jacob Foslien) – Mr. Foslien reported all spring sports are up and running. Early numbers look good. We are still in process of reviewing the Activity Fee Structure, more information to come. The scoreboard project has been finalized and will be ordered with completion completed around July 1. Congratulations go out to Large Group Choir, Acapella Choir and Bank on the superior ratings at regional Large Group contests in Morris. Spring games are set to start next week depending on weather. Upcoming events are Small Group Band and Choir Contests and Speech subsections. Mr. Foslien reported he will be attending the State AD's conference in St. Cloud on April 3-5.

Buildings & Grounds Director: (Wade Nibbe) – Mr. Schmidt reported the hiring of Mark Drecshel as the North Elementary custodian. The new water heater and softener have been replaced at North and are working great. Mr. Nibbe is currently working on the summer schedule and parts have been ordered to fix showers at the secondary school. The summer there will need to be some maintenance done on the North and Secondary playgrounds to be ADA compliant.

Elementary School Principal: (Natalie Prasch) – Ms. Prasch reported that MCA Testing will begin in April. Short course days coming up in April, with activities as making stepping stones, tie pillows. School carnival is April 19th. from 4-6pm. there will be book bingo, games in the gym for all ages and a talent show starting at 6pm. Also will have a silent auction. FCCLA is have penny war to benefit the Gillette Children's Hospital with the school with

the most positive balance gets to have a ice cream party. Just finished the food drive with South has collected 632 lbs. of food and North has 664 lbs. food for the food shelter. Ms. Prasch reported that they are in need of a additional kindergarten teacher for this fall, census totals show that we will need to add additional class at North.

Secondary School Principal: (Claire Vincent) – Ms. Vincent reported that we are three quarters of the way through the year. Conferences are Tuesday and Thursday of this week with no school on Friday. Monday April 2 will be a snow make-up day. Ms. Vincent expressed condolences to Carter Ovesons family. She mentioned that there where about two dozen teachers and staff that showed on Sunday to offer support to students. Wheaton School sent a meat/cheese tray for teachers, flowers to office staff and individual treats for each of the students at the school to help with the loss of Carter.

Business Manager: (Diane Powers): Ms. Powers reported presented the budget to actual reports with revised numbers but wanted to point out the special education item we have budgeted \$450,000 we have only received \$28,000 so far, we have received funds in May or June in the past. Ms. Powers also gave an update of good things going on in the district office. Ms. Weigend has updated forms for staff members on SMART eR, Ms. Hanson has worked to update website with Board Meeting Agendas and Minutes, pay rates for subs has been updated and we have been working on cross training and simplifying processes for payroll. Ms. Powers reported that we have some big projects coming up such as job descriptions and grading and banding for pay equity.

Superintendent: (Barry Schmidt) Mr. Schmidt wanted to say thanks and it was great to see staff and everyone come together to support each other in our time of need. Recently held a meeting with Tina Lindquist regarding school preparedness, we talked about a bus village. Which would provide buses to area schools in case of an emergency. Mr. Schmidt reported that he has shared his communication goals with the board and will be meeting with Administration to work on internal communication and work out to the community. Will presenting early retirement options/incentives for teachers. The district office will be working on capital outlay next week.

Motion by Christenson, seconded by Sabolik to approve Kathy Sommers contract as Science teacher for 2018-2019 school year and the resignation of Rebecca Matthews and the hire of Brandi Kill as Paraprofessional at North Elementary. MCU

Motion by Sarah, seconded by Sabolik, to approve the following unfinished business (MCU):

1. Final Reading of the following policies:
 - a) Policy #505: Distribution of Non-School Sponsored Materials on School Premises by Students and Employees
 - b) Policy #507: Corporal Punishment
 - c) Policy #508: Extended School year for Certain Students with Individualized Education Programs
 - d) Policy #509: Enrollment of Nonresident Students
 - e) Policy #510: School Activities

New Business:

1. Motion by Christenson, seconded by Sabolik to approve the hire of Mark W. Drechsel as Custodian at North.
2. First reading of the following policies:
 - a) Policy #522 - Student Sex Nondiscrimination
 - b) Policy #522F - Unlawful Sex Discrimination Form
 - c) Policy #524 - Internet Acceptable Use and Safety Policy
 - d) Policy #524F - Internet Use Agreement - Student
 - e) Policy #806 - Crisis Management Policy
 - f) Policy #806F - For Assistance in Drafting a Crisis Management Plan
 - g) Policy #616 - School District System Accountability

Motion by Christenson, seconded by Sabolik, to adjourn. MCU