

**COMMITTEE MEETING MINUTES
SCHOOL BOARD, DISTRICT #2342
WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER
December 6, 2017**

Meeting called to order at 6:35 pm by Chairman Beuckens. Members present: Beuckens, Ulrich, Biss, Christenson and Sabolik. Members Absent: Nessman. Administration present: Vincent, Foslien, Prasch, Moore, McNamara, Powers and Nibbe. Absent: None.

Visitors: Mike Kastner, Sarah Strunk, Jody Brasel, Ben Johnson

Motion by Biss, seconded by Ulrich, to approve the agenda as presented. MCU

New Business:

- 1) Interviews with candidates for the open board seat:
 - a. Candidate A (Sarah Strunk): 5 votes
 - b. Candidate B (Heather Winter): 1 vote
 - c. Candidate C (Mike Kastner): 4 votes

Each candidate was asked 3 questions. Jill Beuckens read Heather Winter's answers to the questions. Board members then discussed each candidate's answers. Vote #2 was then taken by ballot. Sarah Strunk was appointed to the Board by a vote of 4 to 1.

- 2) MSBA Conference Jan. 11th-12th (stay Wednesday and Thursday night, Jan. 10th & 11th). Discussion as to who wants to go. Nessman and Strunk.
- 3) Current enrollment: 742 (working on projections)
- 4) January Reorganizational Meeting
 - a. January 2nd at 6:30pm. Discussed holding meeting in the mornings during the summer. Maybe changing meeting days to Wednesdays, maybe committee meeting 1st Wednesday morning, then board meeting 3rd Wednesday evening.
- 5) Collection agency
 - a. Contract information – mainly for food service overdrawn accounts
- 6) PLC Early Out on Dec. 13th at 1:45pm. Alert went out; also on website. 2nd alert will go out next week
- 7) Strategic Planning
 - a. Board Workshop on December 11th 3:30p-6:10p
 - b. Board Workshop on December 19th 3:30p-5:30p
- 8) Long Range Planning
 - a. Our operating levy is up for renewal in 2019-20
 - b. We plan to go out next November 2018-19
 - c. We want to continue the investment in the programs we are currently offering and invest in future programs that will prepare students for the 21st century
 - d. Quarterly Updates: talk about referendums; operating and bond information to the public
- 9) AG Centric: http://agcentric.org/wp-content/uploads/2017/09/Ag-Career-Path-Booklet_17.pdf
- 10) Career and College wheel:
<http://albertlea.k12.mn.us/sites/default/files/downloads/teachers/MDE%20Career%20Wheel.pdf>

- 11) Weather related school closings information
 - a. Check web page
 - b. Instant alert
 - c. With app, notification will pop up as a “push notification”
- 12) Board Self Evaluation
 - a. Online self-evaluation
 - b. Board members talked about taking this survey in January:
 - i. <https://surveymonkey.com/r/FXBX2BD?schooldistrict=West%20Central%20Area>
- 13) Superintendent Evaluation Process Discussion\
 - a. Dr. Cheney will be available for mentoring and help. Eval will be done in January. Mr. Schmidt will meet with Dr. Cheney
- 14) Acceptance of gifts:
 - a. Donation of \$50 from Kensington Bank – South
 - b. \$20.00 Wendell Auxiliary – North library
 - c. \$75.00 Pryce Score – South
- 15) Second reading of the following policies:
 - a. Policy #417 Chemical Use & Abuse
 - b. Policy #418 Drug free workplace drug free school
 - c. Policy #418 form: Drug free workplace drug free school policy acknowledgement
 - d. Policy #419 Tobacco free environment
- 16) December 18th Board Meeting to occur at 5:30 pm
- 17) Unesco
 - a. If we use them, we won't be charged for study. If not, .08¢/sq. ft. or approx. \$21,000.00
- 18) Building usage
 - a. Supervision when using buildings
 - b. Some groups not locking buildings or putting things away
 - c. Facility use forms need to be filled out
- 19) Public Relations
 - a. PR Meeting maybe in January

Motion by Biss, seconded by Sabolik, to adjourn at 8:15 pm. MCU.

Michelle Nessman