

**MINUTES**  
**SCHOOL BOARD, DISTRICT #2342**  
**WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER**  
**October 16, 2017**

Meeting called to order at 6:30 pm by Biss. Members present per roll call: Christenson, Biss, Nessman, Sabolik, and Meidl. Members Absent: Beuckens and Ulrich. Administration present: Schmidt, Prasch, Vincent, Powers, Moore, Nibbe and McNamara. Administration Absent: Foslien.

Visitors: CA Ray, Janice Knutson

Motion by Nessman, seconded by Christenson, to modify the agenda. Number #4 and #5 added under New Business. MCU

Motion by Nessman, seconded by Sabolik, to approve the minutes of the regular school board meeting held on September 18, 2017. MCU

Motion by Meidl, seconded by Sabolik, to approve the payment of claims in the amount of \$754,291.25. Motion to approve claims of \$754,291.25 with one exception and that is to withhold payment of check #142620 to JLG Architects in the amount of \$1,963.20. MCU

Administrative reports were given as follows:

Tech Coordinator (Kevin McNamara) – Old website is down now – new site is up and running. Working on school app. All E-rate items have been okayed.

Community Education: (Jon Moore) – November is next AARP class. Adult volleyball starts November 22<sup>nd</sup>. Youth wrestling starting, art classes are all upcoming. Gearing up for Kindergarten has started. Thanked West Central Initiative for donation.

Activities Director: (Jacob Foslien, given by Barry Schmidt) – 7 made all conference in Cross Country. Volleyball and Football seasons are winding down with regular seasons. Football will be seeded 2<sup>nd</sup>. 33 Corporate Sponsors.

Buildings & Grounds Director: (Wade Nibbe) – Boilers at South are ready. Boiler at North waiting on a few parts yet. Secured entrances to comply with ADA – waiting on bids.

Elementary School Principal: (Natalie Prasch) – Thanked Wade and Mark Olson for getting basketball courts done at South. Thanked all local fire departments for coming in during Fire Prevention Week. October 27<sup>th</sup> – Monster Dash at South put on by PTO.

Secondary School Principal: (Claire Vincent) – Knowledge Bowl and Mock Trial have practiced. Ag students toured local dairy.

Business Manager: (Diane Powers): Update on actual to budget expenses and revenues. Audit went well. Title I grant okayed.

Superintendent: (Barry Schmidt):

1. Special Ed Award was awarded to WCA for having all paper work in on time
2. Working on lunch program improvements

Motion by Nessman, seconded by Christenson, to approve the following general consent items (MCU):

- 1) Approve the PBBS quote for repairs to the boiler at North Elementary in the amount of \$4,550.69
- 2) Accept gifts from the following:
  - a. Pioneer Grant of \$2,000.00 for FFA Program

- b. Nora Township \$250.00 for South playground
- 3) Accept the following resignations:
    - a. Betina Murtland from assistant cook position
    - b. Mareen Biss from Kindergarten Connection
  - 4) Approve the following new hires:
    - a. Rebecca Mathews – Special Ed Para at North
    - b. Susan Miller – Special Ed Para at South
    - c. Jessica Mueller – Special Ed Para at Secondary
    - d. Mareen Biss – 4<sup>th</sup> grade teacher at South

Motion by Sabolik, seconded by Christenson, to approve the following unfinished business (MCU):

- 1) Final Reading of the following policies:
  - a. Policy #405 – Veterans Preference
  - b. Policy #406 – Public and Private Personnel Data
  - c. Policy #406 Form
  - d. Policy #407 – Employee Right to Know – Exposure to Hazardous Substances

New Business:

- 1) First reading of the following policies:
  - a. Policy #408 – Subpoena of a School District Employee
  - b. Policy #409 – Employee Publications, Instructional Materials, Inventions and Creations
  - c. Policy #412 – Expense Reimbursement
  - d. Policy #416 – Drug and Alcohol Testing
  - e. Policy #416 Form
- 2) Motion by Christenson, seconded by Sabolik, to approve the Wrap Around Care Commitment for the 2018-19 and the 2019-20 School Years. MCU
- 3) Motion by Sabolik, seconded by Nessman, to approve the transfer of \$35,050 from the committed funds to the unrestricted funds as of 06/30/17 (this is an adjustment that our auditors wanted due to the summer construction projects) so it shows up on last year's budget. MCU
- 4) Motion by Nessman, seconded by Christenson, to approve the early childhood screening contract with Horizon Public Health for the 2017-18 school year. MCU
- 5) Motion by Sabolik, seconded by Christenson, to approve the winter coaching list as given by Superintendent Schmidt. MCU

Other:

- 1) MSBA Conference is January 11-12, 2018 at the Minneapolis Convention Center  
“Learning to Lead – School Board Basics: Phase I” will be held on Tuesday, January 9<sup>th</sup>. “Early Bird” workshops and other pre-conference functions will be held on Wednesday, January 10<sup>th</sup>. On-site registration at the Minneapolis Convention Center for the conference opens at 7:30 a.m., Thursday, January 11<sup>th</sup>. The conference concludes at noon on Friday, January 12<sup>th</sup>.

Motion by Nessman, seconded by Christenson, to adjourn at 7:13 pm. MCU

Chuck Meidl, Clerk/Treasurer