

**MINUTES**  
**SCHOOL BOARD, DISTRICT #2342**  
**WEST CENTRAL AREA SECONDARY SCHOOL MEDIA CENTER**  
**June 17, 2020**

Meeting called to order at 7 am by Nessman. Members present per roll call: Sabolik, Grosz, Beuckens, Nessman, Ulrich, and Christenson. Members Absent: Strunk. Administration present: Hogie, Powers, Amundson, Strunk, McNamara, Prasch, and Foslien. Administration Absent: Moerke.

Visitors: John Kreft, Chris Ray, and Nicole Hanson

Motion by Sabolik, seconded by Grosz to reflect that Ms. Strunk arrived at the meeting at 7:07 am. MCU

Presentation by Mr. Kreft and Mr. Foslien on the new Knights logo. Designs were presented and the process was explained on how they came to the final design and colors. Hoping to be finalized shortly.

Motion by Beuckens, seconded by Sabolik to modify the agenda per addendum adding 1.6: Consider and approve \$49,547 proposal from Mission Mechanical to remove two old heat pumps and provide and install two new replacement heat pumps and 1.7: Consider and approve resolution accepting donations; 1.8: approve Dale Hogie as the District's EDIAM Identified Official with Authority. MCU

Motion by Christenson, seconded by Ulrich, to approve the minutes of the regular school board meeting held on May 20, 2020 as corrected. MCU

Motion by Sabolik seconded by Ulrich, to approve the payment of claims in the amount of \$789,451.27. The following checks were reviewed. #147159 - \$2,077.70 - GroGreen for spring cleanup, #147141 - \$2,701.83 - Follett School Solutions for library books, #147175 - \$802.14 for tent rental for graduation.

Technology Coordinator: (Kevin McNamara) – Mr. McNamara reported that approximately 30% of students turned in their school device at the end of the school year. So far in June, we have had 3 damaged devices. Approximately 25% of staff turned in their laptops for summer updates, we will have another opportunity for staff in July. Mr. McNamara commented that K - 2 classrooms will be getting new SMART Panels installed this summer, AG rooms will be updated from a single classroom display to multiple displays in each classroom and Current SMART board in AG room will be repurposed in another classroom, FCS room will be getting a TV/Cart/Wireless Doc Cam setup similar to Art and IT. Also, we will be upgrading to WiFi 6 this summer and increasing WiFi coverage in all buildings. Mr. McNamara commented that we will be installing two HD Pixellot 2 cameras this summer, one will be in the Gym and one will be at the football field. This will allow us to live stream all sporting events in the gym and football field on the NFHS Network. As always a HUGE thank you to Stacy for her continued time and effort to keep our summer projects moving forward and continuing to support our students and staff.

Community Education: (Naomi Moerke) – Ms. Moerke reported that AARP has cancelled all in person classes through 2020, there are online options available. Summer care has 11 students attending regularly which is down from 18-20 last year. We have rotations of staff and everything is going well. Ball programs are cancelled. We are looking at putting together a week long ball camp in July. There are not set plans as planning is very difficult with changes occurring. I am looking for coaches, this proves difficult as kids went and found alternate employment for the summer. STEAM will run 2 dates in June one at North and one at South lead by Mikaylah Stark. Mikaylah Stark is also hosting the babysitting course in Barrett. Swimming lessons were cancelled per the Red Cross. Camps that were scheduled for July are still on. We will adhere to MDH's guidelines as closely as possible. Waivers will be signed for all classes, camps, clinics before kids can enter the school.

Activities Director: (Jacob Foslien) –Mr. Foslien reported that summer workouts with coaches and athletes started on Monday, June 15th. Coaches who planned on using school facilities had to submit a plan as to how they would meet MDH guidelines. Also, coaches have been communicating with athletes using Google Classroom, Email, and the Remind App to discuss the logistics of their plans. These plans and schedules will stay active until the no-contact period (July 3-5). Depending on MDH Guidelines, plans or schedules may look different on July 6. Mr. Foslien also reported that MSHSL has continued to have weekly Zoom meetings. I don't believe we will hear a decision on fall sports until after MDE releases their decision on what school looks like in the fall. Thanks to the spring coaches and GroGreen for maintaining our baseball and softball fields during this time of non-usage.

Buildings & Grounds Director: – (Pete Amundson) Mr. Amundson reported that custodial staff are busy with summer cleaning and painting. The 6 month asbestos evaluation completed at both elementary sites by LCSC and myself. We are still having equipment related warranty issues with our heat pumps at the Secondary school (under warranty until April 15 2021). The compressor is bad on the freezer at the Secondary school and is still under warranty (parts and labor). Scheduled delivery date of the new compressor is Wednesday, June 17. Winches for basketball hoops and curtains are showing signs of age at the Secondary school. Looking into options for either rebuild or replace.

Elementary School Principal: (Natalie Prasch) – Ms. Prasch commented we made it through our adventure of distance learning. It was quite a change for all of us, but our staff stepped up and created great experiences for kids. Our parents were wonderful throughout this very strange time! Envision 2020 for grades K-6 was ordered as our math curricular resource. The company is still completing its work on the 7<sup>th</sup> and 8<sup>th</sup> grade algebra resources and those will be purchased when they are ready for publication. The district is convening a task force composed of elementary and secondary staff to work on plans for the start of our next school year. These meetings will begin in July and will follow the guidance of the CDC and MDE.

Secondary School Principal: (Susan Knutson) - Ms. Knutson reported that graduation went well. People came with great attitudes and it really was a celebration of the class of 2020. Leighton had some technical issues so the sound was not ideal. If the district would ever need to replicate this I would ask surrounding districts for streaming recommendations. It would also be beneficial to provide speakers that could project the sound rather than just relying on the radio broadcast. Tammie Olson has provided all the graduates with her photos at no charge. With the new staff starting we have had to do some creative classroom moves. Ben Johnson and Eric Sawatzke will be sharing the entire Ag area by making the Ag/FFA Conference Room a smaller classroom. They are also adding some innovative ways for delivery of student materials through the use of t.v./panels in the two classrooms. Mary Hokanson will move to room 360 so that Shelby Danielson can work out of the other office in 380 near Maggie Dahl. Ms. Knutson provided the school handbook noting the major changes relate to Dress Code, Bell Schedule, Grading Scale, and Fail/ Ineligibility List. I have highlighted new areas in yellow and where appropriate have provided old language in red font. (Note: because of this the page numbers will not be accurate on the index at this time.) Also, Ms. Knutson mentioned that the faculty handbook there where minor changes made to match items in the student handbook. Ms. Knutson reported that we attempted to do registration fully online and had about a third of the students complete it. We have opened up the registration window again to try and get more completed registrations. We may need to offer some sort of face-to face options in August. We are currently putting together a task force with representation from all three buildings to create plans for the fall. The team will meet in late July.

Business Manager: (Diane Powers) - All of the Food Service applications for the next school year have been completed and submitted and approved. These applications need to be done so we can participate in the National School Lunch Program. Consistent with the terms of the Appropriations Act, any School Food Authority with a positive or zero balance in its nonprofit school food service account as of 12/31/19, is exempt from PLE (Paid Lunch Equity) pricing requirements for the 20-21 school year. WCA had a positive Food Service fund balance as of 12/31/19. Because of this, we will not have to raise student lunch prices for the upcoming school year. Ms. Powers commented that adult prices will need to be raised for FY 21 as per MDE instructions to: \$1.90 for breakfast (currently \$1.80) & \$3.85 for lunch (currently \$3.75). The preliminary allocations for FY 21 Title IA, Title IIA and Title IV have been released. Title I \$134,759.01, down \$30,503.49 from FY 20; Title II \$20,320.77 down, \$913.48 from FY 20; Title IV \$10,711.51 down, \$121.61 from FY 20.

Superintendent: (Dale Hogie) - Mr. Hogie reported that he met with principals, deans, on June 15<sup>th</sup> to begin discussing plans for the start of the school year. MDE has indicated guidance will be provided by the end of July. Locally, we will begin our discussions shortly after July 4<sup>th</sup>. Natalie and Susan have teaching staff that will be involved in our discussions. The initial focus will be based on the assumption that we will be back in school with students in September. Our July discussion will address student absences, staff absences, compromised immune systems, positive COVID test results, daily precautions and routines, and alternative instruction. Mr. Hogie commented that with the elimination of meal deliveries in June, our participation dropped from serving about 350 students to about 130 students receiving meals. As I indicated previously, our waiver extension request for July and August was not approved. Today, Diane received notice that we are now approved. Our staff were open to alternating weeks through June. They are now ready to transition into their typical summer of time off so we will not continue preparing meals after June 30<sup>th</sup>. I have had a limited amount of time to devote to a plan for dissemination of facility information. Kevin and I have discussed options for video presentation and I plan to complete a 5 minute segment on Monday, June 22. Mr. Hogie reported another successful Food Distribution was completed on June 15<sup>th</sup>. When I left the office at about 6:30, there were still vehicles lined up on County Road 2. Response has been great and Ruby's is contemplating a building purchase in Elbow Lake and

potentially becoming a hub for storage and distribution. Mr. Hoige reported that he and Jake Foslien are scheduled to meet with Steve Escobar, the local transportation director for Palmer Bus Service.

Motion by Strunk, seconded by Ulrich to approve the following general consent items: Approve Emily Anderson's conditional leave request that is expected to run from October 9, 2020 to January 4, 2021, approve the lane change for Nate Wood from MA to MA+10, approve the FY21 membership agreement with Lakes Country Service Cooperative with a fee of \$3,801.75, approve extended contract for John Kreft for a maximum of 250 hours at a rate of \$40 per hour, approve adult meal price increase from \$1.80 to \$1.90 for breakfast and \$3.75 to \$3.85 for lunches, approve the purchase of football scoreboard from AIM Electronics, Inc. at a cost of \$43,796 for the board, controls, installation and shipping, approve \$3,551.50 contract with Vinco, Inc. for labor, material, and equipment to provide electrical power to the football scoreboard, approve updated Logo/Mascot as presented by Mr. Kreft & Mr. Foslien, approve the FY21 & FY22 membership with Minnesota Rural Education Association at a cost of \$3,320 for the two years. MCU

Motion by Beuckens, seconded by Grosz to approve the following unfinished business: MCU

1. Final reading of the following policies:
  - a. Policy #532 - Use of Peace Officer
  - b. Policy #534 - Unpaid Meal Charges
  - c. Policy #601 - Curriculum and Instruction
  - d. Policy #603 - Curriculum Development
  - e. Policy #611 - Home Schooling

New Business:

Motion by Sabolik seconded by Strunk to approve the 2020-2021 budget. MCU

Motion by Ulrich, seconded by Strunk to approve student activity transactions through April 2020. MCU

Motion failed to approve the following transfer to the general fund: Staff Development of \$50,000, Operating Capital \$30,000, and Safe Schools \$20,000.

Motion by Christenson, seconded by Sabolik to approve Memorandum of Understanding with the Runestone Electric Association for the transfer of a Groshed to the District. MCU

Motion by Ulrich seconded by Grosz to approve a 2-yr transportation agreement with Palmer Bus Service with an option for two more years. MCU

Motion by Sabolik, seconded by Christenson to approve FY21 agreement with Executive Sanitation, Inc. of Kensington for portable toilets at a cost of \$2,295.00. MCU

Motion by Ulrich, seconded by Grosz to approve a \$49,547 proposal from Mission Mechanical to remove two old heat pumps and provide and install two new replacement heat pumps. MCU

Motion by Strunk, seconded by Beuckens to approve the resolution accepting donations. Roll call vote: Yes - DS, JB, TC, GS, MU, MN, SS. MCU

Motion by Grosz, seconded by Ulrich to approve Dale Hogie as the District's EDIAM Identified Official with Authority. MCU

1. First Reading of the following policies:
  - a. Policy #413 & Form - Harassment and Violence
  - b. Policy #414 & Form- Mandated Reporting
  - c. Policy #506 & Form - Student Discipline
  - d. Policy #515 & Form - Protection and Privacy of Pupil Records

Motion by Ulrich, seconded by Strunk to close the meeting at 8:40 am for negotiations. MCU

Motion by Sabolik, seconded by Ulrich to open the meeting at 9:22 am from negotiations. MCU

Motion by Strunk, seconded by Ulrich to adjourn. MCU

Sara Strunk, Clerk